

Central England Quakers

Cape Town Quaker Peace Centre Committee
for fund raising amongst Friends in Britain and Ireland



Annual Report and Accounts

1 January 2014 - 31 December 2014

Report for the year 1st January, 2014 to 31st December, 2014

During 2014, the Committee raised £43,500 to support the work of the Peace Centre (compared to £40,000 in 2013, £45,000 in 2012, which included legacies of £8,000, and £32,000 in 2011).

In 2014, donations from Area and Local Meetings, from their funds or collections, increased (they were received from 78 meetings, a similar number to 2012 although fewer than in 2013). Individual donations decreased, but some supporters give through their Local Meetings. Ten trusts with Quaker connections gave £1,000 or more in 2014 (nine in 2013) and six made smaller grants. The total increased due mainly to grants from two trusts which had not previously donated for QPC's work. The final instalment of the funds raised by the Young Friends General Meeting's 2013 appeal was received. The total raised by the appeal was £666.84.

The committee met three times during 2014. At its third meeting, two members who had served for four years were replaced by two new members. The main expenditure items were printing and postage for two newsletters (Nos. 50 April and 51 October), which were sent to all meetings in Britain and Ireland, the trusts that support QPC and individuals on the mailing list. The number on the list has continued to decrease slightly, as fewer new supporters ask to be added than those we have to remove. We continue to maintain our website www.qpcccommittee.wordpress.com.

The Peace Centre's work, which is mainly in schools in disadvantaged areas, continued during 2014 but was curtailed by its failure to obtain new grants to replace the large grant received for its Non-Violent Schools Programme from ifa (Institut für Auslandsbeziehungen e.V.) from 2010 to 2013. It was not allowed to re-apply to ifa in 2014. Nevertheless, it designed and launched a new programme designed in collaboration with the Western Cape Provincial Government's Metro South Education Department (MSED). Previously QPC had concentrated on setting up Peace Clubs in selected schools, with the assistance of volunteer teachers, providing support to teachers to improve behaviour management in the classroom and work to combat bullying and encourage tolerance, hoping that the materials produced on proven approaches would encourage wider adoption. The new programme aims to have a wider impact on participating schools than was possible through the Peace Clubs, by setting up Pupils' Advisory Forums on Violence (PAFOVs).

These will diagnose the causes of conflict and violence in the schools and identify ways in which they can be tackled. The programme was launched in four secondary schools selected by the MSED, which made small contributions to the cost of some activities. QPC started to train members of the PAFOVs (in Alternatives to Violence Project approaches) and will provide ongoing training and support to both PAFOV members and teachers. The PAFOVs will report to principals, school management and discipline teams, Learners' Representative Councils and the MSED. Despite the lack of a grant in 2014, unearmarked funds raised by the Committee enabled QPC to retain its staff of six, some of whom work part-time, and to start the programme, although it had insufficient funds to provide peer mediation training for its own staff and PAFOV members.

In FY 2013/14, the Centre received South African Rand 2.199 million (£129,400) in donations and grants (95% of its total income), the three largest donors being ifa (April-December 2013)(24%), Friends in Britain and Ireland (29%) and the Western Cape Province Department of Social Development (DSD) (18%). DSD continued to fund the work with young women, their parents/ caregivers, and young men who are parents in six schools in 2013/14 (and 2014/15). QPC continues to support staff in selected schools where it has worked in recent years and Tenterden place of safety for young people, in particular by providing AVP training to facilitator level, with funds from Quaker-Hilfe e.V. Funds raised by the Committee enabled the Centre to start work on the production of a comic book for its innovative work on gender with young men, although faster progress was hindered by the lack of other funds. It has also been commissioned to provide behaviour management training for teachers from primary and secondary schools.

The Coordinator was able to visit QPC Centre during a visit to South Africa in June. She met the Chair of the Board and conducted video interviews with staff members, which were incorporated in her presentation at an interest group meeting during Yearly Meeting in Bath and are now available through the QPCC website and YouTube.

Regular contact was maintained with the Centre during the year, mainly through e mail.

Documents received included

- QPC's audited accounts for 2013/14
- Minutes of QPC Board and annual members' meetings
- The Centre's report to Central and Southern Africa Yearly Meeting
- Monthly staff project reports
- Reports of major events: behaviour management courses for teachers from primary and secondary schools, a one-day *indaba* (gathering) for 101 young people and 65 parents from 6 areas (March), a one-day *lekgotla* with 76 participants from the four PAFOV schools and others in the district (October), and a weekend camp for 52 parents (October).
- Copies of new materials: *The 80/20 Discipline Rule* - guidance for teachers on improving behaviour management, launched in May at a conference of 250 school principals.

The support of the CEQ office and continued inclusion of QPCC on the CEQ contributions schedule are acknowledged with gratitude.

Signed:



Carole Rakodi (Convenor)

Committee members: David Pulford, Ed Ullathorne (to October 2014), Phil Dahl (to October 2014), Anthea Price (from November 2014), Jane Carr (from November 2014)

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Cape Town Quaker Peace Centre Committee of Central England Quakers

Annual Accounts for the year to 31st December 2013

	2014 £	2013 £	Note 1
INCOME			
Local and Area Meetings	9,729	8,320	Note 2
Less AM transfers	(1,691)	-	
Charitable Trusts	24,454	17,674	
Personal CAF Vouchers	2,080	2,585	
Personal Cheques & Cash Donations	6,450	7,362	
Direct CAF Payments (Standing Orders)	1,928	2,604	
Legacies and Gifts 'In Memory'	-	-	
Other	22	974	Note 3
Bank Interest	3	10	
Revenue & Customs Gift Aid Refund	1153	982	
Gift Aid Claim provision b/fwd	(1,000)	(1,069)	
Gift Aid Claim provision c/fwd	(1,000)	1,000	
	<u>44,119</u>	<u>40,443</u>	
EXPENDITURE			
Transfers to South Africa	43,500	40,000	
Bank Charges	60	60	Note 4
Fundraising expenses	1,331	1,834	Note 5
	<u>44,891</u>	<u>41,894</u>	
	<u>(772)</u>	<u>(1,451)</u>	
Plus AM transfers	1,691	-	
	<u>919</u>	<u>(1,451)</u>	
SURPLUS			
Net assets brought forward	4,751	6,202	
plus surplus	919	(1,451)	
Net assets at end of year	<u>5,670</u>	<u>4,751</u>	
Debtors (deposits not yet cleared)	-	-	
Accruals (Gift Aid claim to be received)	1,000	1,000	
Bank balance	4,643	3,751	
Uncleared CAF cheques	130		
Creditors	(103)		
Net assets	<u>5,670</u>	<u>4,751</u>	

Examiner's statement

Responsibility – The Committee considers that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed. It is my responsibility to examine the accounts, to follow the procedures laid down in the General Directions given by the Charity Commission and to state whether particular matters have come to my attention.

Basis of the examination – My examination was carried out in accordance with the General Directions given by the Charity Commission. My examination included a review of the accounting records kept by the

Committee in the accounts such as would require me to seek explanations from the Committee concerning such matters. The procedures I undertook did not provide all the evidence that is required in such an audit, and consequently, I do not express an audit opinion on these accounts.

Examiner's statement – In the course of my examination, no matter has come to my attention

- (1) Which gives me reasonable cause to believe that, in any material respect, the Committee has not met the requirements to ensure that proper accounting records have been kept, and that accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 13th June 2015

Name:

Phil Dahl

Address:

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Dudley
West Midlands DY1 3EH

Notes to the accounts

Note 1 – Accounting policies

These accounts have been prepared on the basis of historic cost in accordance with Accounting and Reporting by Charities – Statement of Recommended Practice (SORP, 2005), with Accounting Standards, and with the Charities Act 1993. Contributions, grants, legacies and interest are treated as income in the year in which they are received.

Note 2 – Young Friends General Meeting Appeal 2013

Funds from the appeal were received in 2013 and 2014, mostly through Local Meetings. The total raised was £666.84.

Note 3 – Calendar

In 2013 this was mainly income from the sale of the calendars produced by QPCC..

Note 4 – Fundraising expenses

Postage and photocopying £963, printing of two newsletters £368.